

**SUBSTITUTE FOR  
HOUSE BILL NO. 4016**

A bill to amend 1986 PA 268, entitled  
"Legislative council act,"  
by amending section 104a (MCL 4.1104a), as amended by 2013 PA 241.

**THE PEOPLE OF THE STATE OF MICHIGAN ENACT:**

1           Sec. 104a. (1) The council shall appoint a council  
2 administrator who shall be the chief executive officer of all  
3 legislative council agencies. The council administrator is an at-  
4 will employee and shall serve at the pleasure of the council. The  
5 council administrator has all the following duties and  
6 responsibilities:

7           (a) To provide general supervisory oversight over all  
8 legislative council agencies.

9           (b) To provide personnel policy oversight and development for



1 all legislative council agencies.

2 (c) To develop, prepare, and present legislative council  
3 agency budgets.

4 (d) To review quarterly financial statements of legislative  
5 council agencies and monitor budgetary compliance.

6 (e) To act as secretary to the council, including but not  
7 limited to the following:

8 (i) Scheduling of meetings for the council and subcommittees.

9 (ii) Keeping and recording of minutes and records of meetings.

10 (f) To perform other duties and responsibilities as determined  
11 and assigned by the council.

12 **(g) To receive and decide appeals of public record requests,**  
13 **as provided in the legislative open records act, 1976 PA 442, MCL**  
14 **15.251 to 15.259f.**

15 (2) In addition to the responsibilities provided in subsection  
16 (1), at the direction of the Michigan state capitol commission, the  
17 council administrator shall do both of the following:

18 (a) Administer compensation, benefits, and other personnel  
19 support for the employees of the Michigan state capitol commission.

20 (b) Administer computer, telephone, and technical support for  
21 employees of the Michigan state capitol commission.

22 Enacting section 1. This amendatory act takes effect January  
23 1, 2020.

24 Enacting section 2. This amendatory act does not take effect  
25 unless House Bill No. 4011 of the 100th Legislature is enacted into  
26 law.

